## EARLE B. TURNER Clerk



Phone: (216) 664-4870 Fax: (216) 664-4065

## Cleveland Municipal Court

Office of the Clerk of Courts
Justice Center – Courts Tower
1200 Ontario Street
Cleveland, Ohio 44113-1669

## NOTICE TO ATTORNEYS REGARDING EFILING PRE-REGISTRATION

The Cleveland Municipal Court and the Clerk of Courts office will be initiating a **new** version of E-filing for our Civil Division starting in early October 2017. We are urging attorneys to pre-register now to make the transition seamless. Even if you are already registered with the current E-filing system, you need to **re-register** to have continued access.

To register click here and follow the prompts.

Remember that this system is **NOT** for criminal filings, but for filings in the Civil Division such as; **New Case Filings, Small Claims (Non Housing), Civil Torts, Civil Contracts, Pre-judgement pleading/motion**.

Garnishments will NOT be accepted at this time.

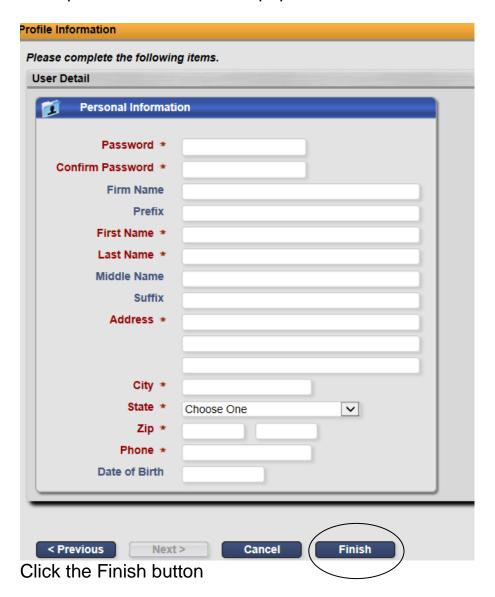
## Instructions for Attorney Registration for Efiling

Enter your Bar Number and email information



Enter your personal information on this screen

The fields in red are required fields it will not let you continue unless all required fields have been populated



When finished an email confirmation will be sent to you