ORDER AND NOTICE OF GARNISHMENT AND **ANSWER OF EMPLOYER—SECTION**

CLEVELAND MUNICIPAL COURT
1200 ONTARIO STREET
CLEVELAND, OH 44113
ATTN: CLERK OF COURTS–GARNISHMENT DEPT
PHONE: (216) 664-4859

B

CASE NO. ____ CV _____ - _____

_____ vs. _____
Judgment Creditor — Judgment Debtor

_____
Identification for Judgment Debtor

SECTION B: ANSWER OF EMPLOYER (GARNISHEE).
(An employer is one who is required to withhold payroll taxes out of payments of personal earnings made to the judgment debtor.)

GARNISHEE: Answer all pertinent questions.

Now comes_____ the employer (garnishee) herein, who says:

1. This order of garnishment of personal earnings was received on…… **1.** _____

2. The judgment debtor is in my/our employ…… **2. YES** ☐ **NO** ☐

If answer is NO, please give **date** of last employment_____. If **never employed**, check here ☐

3(A). Is the debt to which this order of garnishment of personal earnings pertains the subject of an existing agreement for debt scheduling between the judgment debtor and a budget and debt counseling service and has the judgment debtor made every payment that was due under the agreement for debt scheduling no later than forty-five (45) days after the date on which the payment was due? …… **3(A). YES** ☐ **NO** ☐

If the answer to both parts of this question is "YES", give all available details of the agreement, sign this form and return it to the court.

Details of Agreement: _____

_____

3(B). Were you, on the date that you received this order of garnishment of personal earnings, withholding moneys from the judgment debtor's personal earnings pursuant to another order of garnishment personal earnings that Ohio or Federal Law provides with a higher priority than this order of garnishment of personal earnings (such as **a support order or Internal Revenue Service levy**)? …… **3(B). YES** _____ **NO** _____

Name of Court: _____

Associated Case Number: _____

Date Received: _____ **Balance Due:** _____

Return one COMPLETED and SIGNED copy of this form to the clerk of this court with or without payment within **five (5) business days** after you receive this order of garnishment.

3(C). Did you receive prior to the date that you received this order of garnishment of personal earnings one or more other orders of garnishment of personal earnings that are not described in question 3(B), and are you currently processing one or more of those orders for the statutorily required 182-day period or holding one or more of those orders for processing for a 182-day period in the sequence of their receipt by you? **3(C). Yes** ☐ **No:** ☐

If the answer to this question is "YES", give the name of the court that issued each of those orders and the balance due to the relevant judgment creditor under each of those orders. List first the previously received order(s) that you are currently processing, and list each of the other previously received orders in the sequence that you are required to process them. (Attach additional paper if needed).

Name of Court: _____

Associated Case Number: _____

Date Received: _____ **Balance Due**: _____

I certify that the statements above are true.

_____
(PRINT the name of EMPLOYER)

Signed: _____
(Signature of Person Completing Form)

_____
(PRINT Name and Title of Person Completing Form)

Date: _____
(Date this form was completed)

_____
(Phone Number with Area Code)

Return one COMPLETED and SIGNED copy of this form to the clerk of this court with or without payment within **five (5) business days** after you receive this order of garnishment.