

**Cleveland Municipal Court Earle B. Turner, Clerk Office of the  
Clerk of Courts Criminal Division**

**Sealing of Arrest Record Information Form**

Is this case related to a case of human trafficking?      Yes ☐      No ☐

Defendant's Name: \_\_\_\_\_

Case Number(s): \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Last 4 Digits of SSN:XXX-XX-\_\_\_\_\_

Current Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Defendant Phone Numbers: \_\_\_\_\_  
Home Work

Cell Phone Number Alternate (Relative or Friend) E-Mail Address

Text/Phone Notification Approved: YES ☐ NO ☐

Attorney's Name and Phone Number: \_\_\_\_\_  
Name Phone Number

Arresting Law Enforcement Agency(s): \_\_\_\_\_

Date(s) of Arrest: \_\_\_\_\_ Charge(s): \_\_\_\_\_

Please submit this form along with your application for Expungement and \$50.00 filing fee  
to:

**Cleveland Municipal Clerk of Courts Office  
Justice Center - Level 3  
1200 Ontario Street Level Three  
Cleveland, Ohio 44113**

Failure to provide the above information may result in the inability of certain agencies to  
accept and process the order if granted by the court.

The mission of the Clerk of Courts is to record and process all matters decided in the  
Cleveland Municipal Court. "WE CARE"

**IN THE CLEVELAND MUNICIPAL COURT  
CUYAHOGA COUNTY, OHIO**

City of Cleveland  
**PLAINTIFF**

Case No(s): a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

VS.

\_\_\_\_\_  
**DEFENDANT**

**JUDGE:** \_\_\_\_\_

\_\_\_\_\_  
**D.O.B.**

**APPLICATION TO SEAL ARREST RECORD**

\_\_\_\_\_  
XXX-XX-\_\_\_\_\_  
**SSN**

Applicant hereby makes an application to the Court pursuant to the Court pursuant to O.R.C. § 2953.33 for an order sealing the records of Applicant's Arrest.

Applicant hereby provides the following information for arrests made by the Cleveland Division of Police:

1a Arrest Date: \_\_\_\_\_ Original Charge: \_\_\_\_\_

1b. Arrest Date: \_\_\_\_\_ Original Charge: \_\_\_\_\_

1c. Arrest Date: \_\_\_\_\_ Original Charge: \_\_\_\_\_

Applicant states:

1. I was released from police custody without charges being filed against me;
2. No court attendance was required on my behalf;
3. No Grand Jury hearing was held.

Respectfully submitted,

**Certificate of Service**

A copy of the foregoing has been sent via regular, U.S. Mail, postage prepaid on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, to the Prosecuting Attorney for the City of Cleveland.

\_\_\_\_\_  
Defendant's Signature

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email